

Ashby Public School  
PO Box 30  
Ashby, MN 56309  
(218)747-2257  
(218)747-2289-Fax

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**Request for Records**

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Students Name

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Birth Date

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Current Grade

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Current Address

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Former Address

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Parent/Guardian Signature

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Date

**TRANSCRIPT INFORMATION:**

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Previous School Enrolled

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School Address

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City, State, Zip

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Phone Number

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Fax Number

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**NOTE TO SCHOOL PERSONNEL:** Please send all cumulative records, health records, test results, special education records, disciplinary actions, attendance records, and any additional information that would be helpful to the address at the top. Thank you!