

This election shall be conducted by mail. The procedures shall be as specified below.

NOTICE OF MAIL BALLOT PROCEDURES

1. These procedures shall be applicable to the special election of Independent School District No. 261 (Ashby Public School) to be held August 10, 2021.
2. This special election will be conducted by mail. Ballots will be mailed to all registered voters in the school district who are registered by the 21st day before the election.
3. The ballots will be mailed no earlier than forty-six (46) days before the special election. No later than fourteen (14) days before the date of the special election, ballots will be mailed to those voters who register to vote after the initial mailing but before the 20th day before the election. Ballots will be sent by non forwardable mail. The ballot will be addressed to the voter at the voter's residence as shown on the registration file unless the voter completes an absentee ballot request as provided in Minnesota law.
4. A registered voter who will be absent from the district when the ballots are to be mailed may file a request, in writing, to the school district clerk at the Independent School District No. 261 District office at least twenty-one (21) days before the date of the election requesting that the ballot be mailed to the voter at a different address.
5. A voter who is not registered to vote in the district on the 21st day before the special election may submit by mail or in person an application for absentee ballots to the school district clerk at the Independent School District No. 261 District office and receive voter registration forms and an absentee ballot for this special election. The mail balloting process for voters whose registrations are incomplete will be administered as if the voter is not registered to vote.
6. Mail or absentee ballots must be returned to the school district clerk at the Independent School District No. 261 District office by mail, in person or by designated agent until 8:00 o'clock p.m. on the day of the election. If by mail, the ballots must be returned in the ballot secrecy envelope and return envelope provided by the school district. The mail voter's certificate on the return envelope must be completed by the voter and the voter's witness. If in person or by designated agent, the ballots must be returned to the District Office, 300 Birch Ave., Ashby, MN 56309.
7. The polls will be open from 4:00 o'clock p.m. to 8:00 o'clock p.m. at the School District Office, 300 Birch Ave., Ashby, MN 56309, on the day of the election.
8. The ballots will be counted at the administrative offices, 300 Birch Ave., Ashby, MN 56309, beginning at 10:00 am. on August 10, 2021. The mail and absentee ballots must be counted together and be reported as one vote total.
9. Additional information concerning this election may be received from Jon Moore, Superintendent of Schools at jmoore@ashbyps.org or at (218) 747-2258.

Dated: June 16th, 2021.

BY ORDER OF THE SCHOOL BOARD

/s/ 

School District Clerk - Independent School District No. 261 (Ashby Public School)
State of Minnesota