



# Ashby Public School

Preparing Students for Success

**ISD #261**

**Ashby Public School**

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**SCHOOL BOARD**

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**Director(s)**

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Heidi Hoff

**WEBSITE**

[www.ashby.k12.mn.us](http://www.ashby.k12.mn.us)

Sept 4th, 2020

Good afternoon Ashby families:

Should this message get cut off or you would like a copy of the information presented, you can access it on our school website under COVID-19.

On Tuesday, Ashby families will be welcomed into the building for Early Entrance Conferences. By now, all families should have received a packet of information from the school including, when your family conferences will be, forms to be filled out, and general information regarding how the learning models will look for our elementary, middle, and high school-aged students. We are hoping the documents you have received have cleared up some confusion and anxieties about what your child will expect throughout the school year, however, we know that there will be some more questions. Our teachers are ready for your questions and will either be able to answer them for you or direct you to someone who can.

We are asking that families arrive ten to fifteen minutes before the start of their scheduled conference to take care of any payments that need to be made to the office staff and for 6th-12th grade students, turn in paperwork and deposits/insurance money so that each middle school and high school student can leave with their school-issued device.

When families enter the school for their conference there will not be a staff member screening you. We ask that all family members attending the conference complete a self screener. Should anyone scheduled to attend the meeting have the following symptoms we ask that you stay home. The questions you should ask yourself and symptoms you should check your children for are the following:

1. Do you have a fever or feel feverish?
2. Do you have a new cough?
3. Are you experiencing shortness of breath?
4. Do you have a sore throat?
5. Are you experiencing muscle aches?
6. Do you have any GI symptoms (nausea, vomiting diarrhea)?
7. Do you have a loss of taste or smell?

Unlike in years past where staff assisted families in the commons, we have relocated our office staff to the upper gym. Families can turn in any forms that need to be turned in as well as make any payments at that location. Also located in the gym will be computer pick up for 6th - 12th-grade students. Families will need to make sure they turn in the technology forms along with a payment with the office staff before picking up student computers.



At each conference, all students will receive 3 school-issued masks. If your family doesn't currently have a face covering, they can find them at our main entrance upstairs and downstairs.

All people entering the school are required to wear a face covering. We also ask that people respect each other's space and maintain 6 feet of social distancing when waiting in lines.

Should you have any questions regarding conferences or the upcoming school year, please give us a call at the school or send me an email.

Until next time, be happy and be healthy.

Respectfully,

Jon Moore  
Principal  
Ashby Public School

Al Niemann  
Superintendent  
Ashby Public School